

Supplier Debt Resolution Agreement

Date: _____

To:

Supplier Name: _____

Address: _____

City, State, Zip: _____

From:

Company Name: _____

Address: _____

City, State, Zip: _____

Subject: Debt Resolution Agreement

Dear [Supplier Name],

We acknowledge that we have an outstanding debt of \$_____ to your company. In order to settle this debt amicably, we propose the following payment plan:

1. Total Amount Owed: \$_____
2. Payment Schedule:
 - 1st Payment: \$_____ on or before _____
 - 2nd Payment: \$_____ on or before _____
 - Final Payment: \$_____ on or before _____
3. Total Duration of Agreement: _____ months

We believe this agreement will serve as a satisfactory resolution to the debt owed to your company. Please confirm your acceptance of this proposal by signing below.

Acceptance

Supplier Name and Title

Date: _____

Authorized Representative of [Company Name]

Date: _____

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]