

# Supplier Evaluation for Digital Communication Effectiveness

Date: [Insert Date]

To: [Supplier Name]

From: [Your Company Name]

Dear [Supplier Name],

We are conducting a review of our supplier relationships, focusing specifically on the effectiveness of digital communications. This evaluation will help us understand your responsiveness, clarity in communication, and overall engagement in our digital interactions.

## Evaluation Criteria

- Timeliness of responses to emails and messages
- Clarity and effectiveness of communication
- Use of digital platforms for sharing information
- Engagement in discussions and meetings

## Feedback

Based on our interactions over the past year, we have gathered the following feedback:

[Insert specific feedback here]

We appreciate your efforts in maintaining effective communication and are looking forward to improving our collaboration moving forward. Please feel free to reach out if you have any questions or require further clarification regarding this evaluation.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]