

Supplier Financial Performance Assessment

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Subject: Financial Performance Assessment

Dear [Supplier Name],

We appreciate our ongoing partnership and would like to conduct a Financial Performance Assessment to evaluate your company's financial health and operational efficiency. This assessment aims to ensure mutual growth and sustainability.

We kindly request the following information:

- Latest financial statements (Balance Sheet, Income Statement, Cash Flow Statement)
- Key financial ratios (Liquidity, Profitability, Solvency)
- Recent credit reports
- Any additional relevant financial information

Please submit these documents by [Insert Due Date] to facilitate our evaluation process. Your prompt cooperation is greatly appreciated.

Thank you for your attention to this matter. We look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]