

Dear [Supplier's Name],

I hope this message finds you well. I want to take a moment to thank you for your participation in our recent workshop held on [Date of Workshop]. Your insights and contributions were invaluable.

As we strive to improve our collaboration and enhance our future workshops, we would appreciate your feedback. Could you please share your thoughts on the following:

- Content and relevance of the workshop topics
- Quality of the speakers
- Overall organization and flow
- Any additional comments or suggestions

Your feedback is crucial to us and will aid in developing a better experience for all involved. Please feel free to respond by [Response Deadline].

Thank you once again for your support and cooperation.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]