

Supplier Risk Assessment Follow-Up

Date: [Insert Date]

To: [Supplier Name]

From: [Your Company Name]

Subject: Follow-Up on Supply Chain Disruption Risk Assessment

Dear [Supplier Name],

We hope this message finds you well. As part of our ongoing efforts to manage supply chain risks effectively, we are following up on the recent risk assessment conducted regarding potential disruptions to our supply chain.

We appreciate your cooperation in providing the necessary information. To further assist in our evaluation, we would like to request the following details:

- Current status of your supply chain and any identified risks.
- Mitigation plans that are currently in place to address potential disruptions.
- Any anticipated changes that may impact our supply agreement.

Please respond by [Insert Response Deadline] so that we can incorporate your insights into our risk management strategy.

Thank you for your attention to this matter. We look forward to your prompt response.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]