

Supplier Contract Confirmation

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Name],

We are pleased to confirm our contract with you for the supply of [product/service] as per the terms discussed.

Contract Details:

- Contract Number: [Insert Contract Number]
- Effective Date: [Insert Effective Date]
- Termination Date: [Insert Termination Date]
- Payment Terms: [Insert Payment Terms]
- Delivery Schedule: [Insert Delivery Schedule]

Please review the contract and let us know if you have any questions or require further clarification.

We look forward to a fruitful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]