

# Student Transfer Acceptance for Inter-School Sports Participation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[School Name]

[School Address]

Dear [Recipient's Name],

We are pleased to inform you that [Student's Name], currently a student at [Current School Name], has been accepted for transfer to [New School Name] for the purpose of participating in inter-school sports activities.

We recognize the importance of this opportunity and are confident that this transfer will benefit [Student's Name] both academically and athletically.

Please find attached any necessary forms and documentation needed to complete this transfer.

Thank you for your attention, and we look forward to welcoming [Student's Name] to our school community.

Sincerely,

[Your Name]

[Your Position]

[New School Name]

[Contact Information]