

Student Transfer Acceptance Letter

Date: [Insert Date]

To,

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

We are pleased to inform you that your request for transfer to the elective program, [Program Name], has been accepted. We are excited to welcome you aboard and believe this program will greatly enhance your educational experience.

Your transfer will be effective from [Effective Date]. Please complete the necessary registration and orientation requirements by [Registration Deadline]. For any further assistance, feel free to reach out to the academic office at [Contact Information].

Welcome to [School/Program Name]! We look forward to your participation in the program.

Best regards,

[Your Name]

[Your Title]

[School/Organization Name]

[Contact Information]