

# Supplier Cybersecurity Policy Adherence

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

## **Subject: Cybersecurity Policy Adherence**

Dear [Supplier Contact Name],

As part of our commitment to maintaining the highest standards of cybersecurity, we require all our suppliers to adhere to our cybersecurity policy. This policy outlines the necessary measures to protect sensitive information and ensure the integrity and availability of our systems.

We kindly request that you confirm your adherence to the following key points of our cybersecurity policy:

- Regular software updates and patch management
- Employee training and awareness programs
- Incident response procedures
- Data encryption and protection measures
- Third-party risk management practices

Please provide us with a written confirmation of your compliance with these requirements by [Response Due Date]. Failure to meet these standards may affect our ongoing and future business engagements.

We appreciate your cooperation and commitment to uphold cybersecurity standards. If you have any questions or need further clarification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]