

# Supplier Compliance Certification Request

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We hope this message finds you well. As part of our ongoing commitment to compliance and risk management, we are conducting a review of our suppliers to ensure adherence to our compliance standards.

We kindly request that you provide us with your Supplier Compliance Certification by [insert deadline]. This certification should include information concerning your adherence to applicable regulations, quality standards, and any relevant certifications.

We appreciate your prompt attention to this matter and look forward to your timely response. Should you have any questions or require further clarification regarding this request, please do not hesitate to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]