

Feedback on Shipping Error

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide feedback regarding a recent issue I encountered with my order [Order Number]. Unfortunately, there was a shipping error that I wanted to bring to your attention.

I received the wrong item, which was [Describe Incorrect Item], instead of the ordered [Describe Correct Item]. This was quite disappointing as I was looking forward to using the correct item for [Mention Purpose].

I would appreciate your assistance in resolving this matter. Please let me know how to proceed with returning the incorrect item and receiving the correct one.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]