

Invitation to Supplier Sustainability Training Program

Dear [Supplier Name],

We are pleased to invite you to our upcoming Supplier Sustainability Training Program scheduled for [Date] at [Location]. This program aims to enhance our mutual understanding of sustainable practices and empower our suppliers to align with our sustainability goals.

Program Details:

- Date: [Date]
- Time: [Start Time] - [End Time]
- Location: [Location]
- Agenda: [Brief Agenda]

Your participation is crucial as we work together to create a more sustainable future. Please confirm your attendance by [RSVP Date].

We look forward to your positive response.

Best regards,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]