

# Notification of Service Diversification

Dear [Supplier Name],

We hope this message finds you well. We are writing to inform you of an important update regarding our service offerings.

As part of our commitment to enhancing our operational efficiency and meeting the evolving needs of our customers, we have decided to diversify our supplier services. This strategic decision aims to broaden our scope and improve our overall supply chain management.

Effective [Start Date], we will be incorporating new services including [List of new services]. We believe that this diversification will not only benefit our company but also create new opportunities for collaboration with your esteemed organization.

We value our partnership with you and are excited about the possibilities that these new services will bring. Should you have any questions or require further information, please do not hesitate to reach out to us.

Thank you for your continued support and understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]