

# Supplier Audit Results

Date: [Insert Date]

To: [Supplier's Name]

From: [Your Company Name]

Subject: Audit Results for [Audit Date]

Dear [Supplier's Contact Name],

We would like to thank you for your cooperation during the recent audit conducted on [Audit Date]. We appreciate your commitment to maintaining the standards required by our organization.

## Audit Results Summary

- Compliance Level: [Insert Compliance Level]
- Findings: [Briefly list major findings]
- Recommendations: [Briefly list recommendations]

We encourage you to address the findings and recommendations outlined above and to notify us once corrective actions have been implemented. Our goal is to continuously improve our collaboration.

If you have any questions regarding this audit or the findings, please do not hesitate to contact us at [Your Contact Information].

Thank you once again for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]