

Scholarship Grant Acceptance Confirmation

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Address: [Insert Address]

City, State, Zip Code: [Insert City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that you have been awarded the [Name of Scholarship] for the academic year [Insert Year]. This scholarship is awarded to students based on [insert criteria if necessary].

We kindly request that you confirm your acceptance of this scholarship grant by [Insert Date]. Please respond by signing below and returning this letter to us by email or postal mail.

We congratulate you on your achievements and look forward to your confirmation!

Sincerely,
[Your Name]
[Your Position]
[Institution/Organization Name]
[Contact Information]

[Recipient Name]

Accepted: _____