

Request for Bulk Purchase Price Quote

Dear [Vendor's Name],

I hope this message finds you well. My name is [Your Name], and I represent [Your Company Name]. We are interested in purchasing [describe the product or category of products] in bulk and would like to inquire about your pricing and terms.

Specifically, we are looking for the following information:

- Pricing per unit for bulk orders
- Minimum order quantity
- Shipping costs and lead times
- Payment terms and conditions

We anticipate placing a substantial order and would appreciate your prompt response so we can proceed accordingly.

Thank you for your attention to this matter. We look forward to your reply.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]