

# Notice of Alteration to Rental Terms

Date: [Insert Date]

To:

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an alteration to the terms of my rental agreement for the property located at [Property Address].

Specifically, I would like to discuss the following changes:

- Change in rental payment due date from [Current Due Date] to [Requested Due Date]
- Adjustment of pet policy to allow [specific pets/conditions]
- Modification of lease duration from [Current Duration] to [Requested Duration]

These changes would greatly assist me in [briefly explain reason for alteration]. I am hopeful that we can come to a mutual agreement on these terms.

I appreciate your consideration of my request and look forward to your response.

Thank you.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]