

Notification of Parking Lot Repairs

Dear Residents,

We would like to inform you that repairs to the parking lot will be conducted starting on **[Start Date]** and are expected to be completed by **[End Date]**.

During this time, the parking lot will be closed to all vehicles. We apologize for any inconvenience this may cause and appreciate your understanding as we work to enhance the facility.

If you have any questions or concerns, please do not hesitate to contact us at **[Contact Information]**.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]