

# Letter of Concern Regarding Parking Space Cleanliness

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title/Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my concern regarding the cleanliness of the parking space within [specific location or facility name]. Over the past few weeks, I have observed an increasing amount of litter, debris, and maintenance issues in this area.

Maintaining a clean and sanitary parking space is essential for the overall appearance and safety of our facility. Not only does it reflect our standard of care, but it also contributes to a pleasant experience for all visitors and employees.

I kindly request that measures be taken to improve the cleanliness of the parking area, including regular cleaning, proper disposal of waste, and possibly increasing signage regarding littering.

Thank you for your attention to this matter. I look forward to seeing improvements in the near future.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]

[Your Company/Organization Name]