

Waste Disposal Schedule Notification

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We would like to inform you of the upcoming waste disposal schedule for the month of [Insert Month]. Please find the details below:

Waste Disposal Schedule

Date	Type of Waste	Collection Time
[Insert Date 1]	Organic Waste	[Insert Time 1]
[Insert Date 2]	Recyclable Waste	[Insert Time 2]
[Insert Date 3]	General Waste	[Insert Time 3]
[Insert Date 4]	Hazardous Waste	[Insert Time 4]

Please ensure that your waste is properly sorted and placed out for collection by the designated time. If you have any questions or need further assistance, feel free to reach out to us at [Insert Contact Information].

Thank you for your cooperation!

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Contact Information]