

Waste Collection Timetable Notification

Dear Residents,

We hope this message finds you well. We are writing to inform you of the updated waste collection timetable for our community.

Collection Days:

- Monday: General Waste
- Wednesday: Recyclables
- Friday: Yard Waste

Please ensure your bins are out by 7:00 AM on collection days. If you have any questions, feel free to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]