

Community Waste Management Schedule

Date: [Insert Date]

Dear Residents,

We are pleased to share the updated waste management schedule for our community. Proper waste disposal is crucial for maintaining a clean and healthy environment. Please find the schedule outlined below:

Waste Collection Days

- **Monday:** General Waste
- **Wednesday:** Recycling
- **Friday:** Yard Waste

Guidelines for Waste Disposal

- Please ensure all waste is properly contained in bins.
- Recyclables should be clean and free from contaminants.
- Yard waste should be placed in designated bags or bins.

If you have any questions or concerns, please contact our community service line at [Insert Contact Information]. Thank you for your cooperation in keeping our community clean.

Sincerely,

[Your Name]

[Your Title]

[Community Organization Name]