

# Visit Confirmation

Date: [Insert Date]

To: [Customer's Name]

Address: [Customer's Address]

Dear [Customer's Name],

We would like to confirm your appointment for a boiler technician visit scheduled for [Insert Date] at [Insert Time]. Our technician, [Technician's Name], will be arriving to perform the necessary maintenance and inspection of your boiler unit.

Please ensure that the area around the boiler is accessible for our technician to complete their work efficiently. If you have any specific concerns or issues that you would like the technician to address, please let us know in advance.

Thank you for choosing our services. If you have any questions or need to reschedule, please do not hesitate to contact us at [Insert Contact Information].

Best regards,

[Your Company's Name]

[Your Contact Information]