

Undergraduate Admission Acceptance

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Student Name]
[Student Address]
[City, State, Zip Code]

Dear [Student Name],

We are pleased to inform you that you have been accepted for admission to [University Name] for the [Fall/Spring] semester of [Year]. We were impressed by your academic achievements and extracurricular contributions, and we believe you will be a valuable addition to our campus community.

As part of your acceptance, we invite you to attend an orientation session on [Orientation Date]. This will provide you with an opportunity to learn about our academic programs, campus resources, and meet fellow students and staff.

Please confirm your acceptance of this offer by [Acceptance Deadline]. Instructions for enrollment, financial aid options, and housing will be sent to you upon your confirmation.

Congratulations once again on your acceptance! We look forward to welcoming you to [University Name]. Should you have any questions, feel free to reach out to the admissions office at [Contact Information].

Warm regards,

[Your Name]
[Your Title]
[University Name]
[University Address]