

# Admission Finalization Letter

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Address: [Insert Address]

Dear [Recipient Name],

We are pleased to inform you that your application for admission to the [Program Name] as a part-time student has been successfully finalized. We commend you on your achievements and look forward to welcoming you to our academic community.

Please find below the important details regarding your admission:

- **Program:** [Program Name]
- **Start Date:** [Insert Start Date]
- **Classes Schedule:** [Insert Schedule]
- **Tuition Fees:** [Insert Tuition Fees]

To confirm your acceptance, please respond to this letter by [Insert Deadline] and complete your enrollment by following the instructions outlined in the attached enrollment guide.

Thank you for choosing [Institution Name]. We are excited to have you on board and wish you success in your studies.

Best regards,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]