

# Letter of Intent for Legal Action due to Defamation

Date: [Insert Date]

To: [Defendant's Name]

Address: [Defendant's Address]

Dear [Defendant's Name],

I am writing to formally notify you of my intention to pursue legal action against you for defamation. It has come to my attention that you have made false and damaging statements regarding my character and tenancy at [Property Address], which are untrue and have caused harm to my reputation.

Specifically, on [insert date(s)], you stated that [insert specific defamatory statements], which I believe were not only baseless but also malicious in intent. Such statements have adversely affected my personal and professional relationships.

I urge you to cease and desist from making further defamatory statements and to formally retract the statements made. If we cannot resolve this matter amicably, I will have no choice but to initiate legal proceedings to protect my rights and seek appropriate damages.

Consider this letter a final opportunity to rectify the situation before legal action is pursued. I hope to hear from you soon.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]