

Damage Repair Authorization

Date: [Insert Date]

To: [Repair Company Name]

Address: [Repair Company Address]

City, State, Zip: [City, State, Zip]

Dear [Repair Company Representative Name],

I, [Your Name], the homeowner at [Your Address], hereby authorize you to perform necessary roofing repairs on my property due to damage caused by [describe cause, e.g., storm, leak, etc.].

The following work is to be carried out:

- [Description of repair work 1]
- [Description of repair work 2]
- [Description of repair work 3]

The estimated cost for the repairs is [Insert Amount]. I authorize you to proceed with the work as outlined above.

Please provide me with a written estimate prior to commencing repairs.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]