

# Damage Repair Authorization Letter

Date: [Insert Date]

To: [Contractor's Name]  
[Contractor's Company Name]  
[Contractor's Address]  
[City, State, ZIP Code]

Subject: Authorization for Damage Repairs at [Property Address]

Dear [Contractor's Name],

I hereby authorize you to proceed with the necessary repairs for the damage sustained at my residential property located at [Property Address]. The damage was caused by [brief description of the cause, e.g., water leak, storm damage, etc.], and has been assessed by [Insert Inspector's Name, if applicable].

The authorized repairs include but are not limited to the following:

- [Description of repair 1]
- [Description of repair 2]
- [Description of repair 3]

Please ensure that all work is completed in accordance with local building codes and regulations. I would appreciate receiving regular updates on the status of the repairs.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Phone Number]  
[Your Email Address]