

Critical Upkeep Schedule for Apartment Dwellers

Dear Residents,

We hope this message finds you well. As part of our commitment to maintaining a safe and comfortable living environment, we have established a critical upkeep schedule that will be implemented throughout the upcoming months.

Maintenance Schedule

- **Plumbing Inspection:** July 15, 2023
- **Fire Alarm Testing:** August 10, 2023
- **HVAC Maintenance:** September 5, 2023
- **Roof Inspection:** October 12, 2023

Important Notes

- Please ensure that access is granted to all maintenance personnel on the scheduled dates.
- Residents will be notified of any changes to the schedule promptly.
- Feel free to reach out to the management office for any questions or concerns.

Thank you for your cooperation and understanding.

Sincerely,

Apartment Management