

Updated Pet Policy Notification

Dear [Resident's Name],

We are writing to inform you of important updates to our pet policy that will take effect on [Effective Date]. Please carefully review the changes outlined below:

Updated Pet Policy Details

- **Pet Registration:** All pets must be registered with the management office by [New Registration Deadline].
- **Pet Limits:** Residents are allowed a maximum of [Number] pets per household.
- **Breed Restrictions:** The following breeds are not permitted: [List of Breeds].
- **Pet Fees:** A non-refundable fee of [Amount] will be charged per pet.
- **Common Areas:** Pets must be leashed in common areas and owners must clean up after them.

If you have any questions or concerns regarding these updates, please feel free to contact the management office at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]