

Noise Violation Notification

Date: [Insert Date]

To: [Resident's Name]

Address: [Resident's Address]

Dear [Resident's Name],

We are writing to inform you that our office has received complaints regarding excessive noise coming from your property located at [Resident's Address]. The noise disturbances have been reported on the following dates: [Insert Dates].

This is a reminder that noise levels must adhere to local noise ordinances. Continued violations may result in further action, including fines or other penalties.

We appreciate your prompt attention to this matter and thank you for your cooperation in maintaining a peaceful neighborhood.

Sincerely,

[Your Name]

[Your Title]

[Local Authority Name]

[Contact Information]