

# Utility Service Interruption Notification

Dear Valued Customer,

We would like to inform you that there will be a scheduled interruption of your utility service for maintenance purposes.

**Date of Service Interruption:** [Insert Date]

**Time of Service Interruption:** [Insert Start Time] to [Insert End Time]

This maintenance is necessary to ensure the continued reliability and safety of your service. We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our services.

If you have any questions or concerns, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]