

Utility Service Interruption Confirmation

Date: [Insert Date]

Dear Residents of [Affected Neighborhoods],

We are writing to inform you that, due to [reason for interruption], there will be a temporary interruption of utility services in your area. The details are as follows:

Service Interruption Details:

- Type of Service: [Electricity/Water/Gas]
- Date of Interruption: [Start Date] to [End Date]
- Estimated Time of Restoration: [Estimated Time]

We understand that this may cause inconvenience and we are working diligently to resolve the issue as quickly as possible. We appreciate your understanding during this time.

If you have any questions or require further assistance, please do not hesitate to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your attention to this matter.

Sincerely,

[Your Utility Company]

[Your Name]

[Your Position]