

Warranty Claim for Defective Microwave

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Customer Service
[Company Name]
[Company Address]
City, State, Zip Code

Dear Customer Service,

I am writing to formally submit a warranty claim for my microwave, model [Model Number], purchased on [Purchase Date] from [Store Name]. Unfortunately, the appliance has developed a defect, which I believe is covered under the warranty terms.

The issue with the microwave is as follows: [Briefly explain the defect or problem you are experiencing]. This defect has rendered the microwave unusable, and I would appreciate your assistance in processing this claim.

Enclosed with this letter are copies of the purchase receipt and any relevant documentation needed to support my claim. I would like to request a replacement or repair as outlined in the warranty agreement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]