

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Customer Service
Company Name
Company Address
City, State, Zip Code

Dear Customer Service,

I am writing to formally express my dissatisfaction regarding the recent issues I have faced with my dryer purchased on [Purchase Date], which has been malfunctioning since [Malfunction Date]. Despite multiple attempts to resolve this matter through your customer service, I have still not received a satisfactory solution.

The model number is [Model Number] and the invoice number is [Invoice Number]. The dryer has not been functioning properly, [describe the specific problems you encountered]. I attempted to troubleshoot the issue by [mention any steps taken], but unfortunately, the problems persist.

Sincerely,
Your Name