

Letter of Appeal for Faulty Garbage Disposal Replacement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the replacement of a faulty garbage disposal unit that I purchased from your company on [Insert Purchase Date]. The model number is [Insert Model Number]. Despite following the manufacturer's instructions and taking proper care, the unit has failed to function properly.

Since [Insert Date of Issue], I have experienced issues including [describe the problems briefly]. These issues have caused significant inconvenience in my daily routine. I have tried troubleshooting the issues according to the guidelines provided in the user manual, but unfortunately, the problems persist.

I kindly urge you to consider my request for a replacement. Attached to this letter are copies of my purchase receipt and any correspondence regarding the issue. I value your brand and trust that you will handle this matter with the utmost care. Please let me know how to proceed with the replacement process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]