

Letter Template for Rental Agreement Breach Negotiation

Date: [Date]

To: [Tenant's Name]

[Tenant's Address]

Subject: Negotiation Regarding Breach of Rental Agreement

Dear [Tenant's Name],

I hope this message finds you well. I am writing to discuss the recent concerns regarding the rental agreement for [Property Address]. It has come to my attention that there have been breaches concerning [specific breach details, e.g., late payments, unauthorized subletting, etc.].

As your landlord, I value open communication, and I believe we can reach a mutually agreeable resolution. I would like to propose a meeting to discuss the situation further and explore possible solutions, such as [suggested solutions, e.g., payment plans, lease adjustments, etc.].

Please let me know your availability for a meeting within the next week. I am confident that we can resolve this matter amicably.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]