

Lease Obligation Breach Settlement Letter

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to address the recent breach of lease obligations concerning the property located at [Property Address].

As per our agreement dated [Lease Start Date], I acknowledge the following breach: [Briefly describe the breach].

To resolve this matter amicably, I propose the following settlement terms:

- [Proposed settlement term 1]
- [Proposed settlement term 2]
- [Proposed settlement term 3]

I believe this settlement will be beneficial for both parties and help maintain a positive relationship moving forward. Please let me know your thoughts on this proposal at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]