

# Notice of Rental Service Discontinuation

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. This letter serves as a formal notification that we will be discontinuing our rental services at [Property Address] effective [Effective Date].

As per our agreement, please ensure that you vacate the premises by the specified date. We kindly ask you to return all keys and any other property belonging to the rental service at that time.

If you have any questions or require further assistance during this transition, please feel free to contact us at [Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]