

Rental Lease Disconnection Announcement

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to formally notify you of the disconnection of your rental lease agreement for the property located at [Property Address].

Your lease will officially end on [End Date]. We request that you vacate the premises by this date and ensure that all personal belongings are removed.

Please contact us at [Your Phone Number] or [Your Email Address] if you have any questions or concerns regarding this announcement.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Agency Name]