

Request for Rent Reduction

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a reduction in my current rent for the property located at [Property Address]. Due to [briefly explain circumstances, e.g., loss of income, increased expenses, etc.], I am finding it increasingly difficult to meet my financial obligations.

Given the current situation, I kindly ask that you consider a temporary reduction in my rent from [current rent amount] to [proposed rent amount] for the next [duration of reduction]. This adjustment would greatly assist me in managing my expenses while continuing to meet my rental commitments.

I value my tenancy and have always made my rent payments on time. I appreciate your understanding and consideration regarding this request. Please let me know if you would like to discuss this matter further or if there is any documentation you require.

Thank you for your attention to this matter. I look forward to your favorable response.

Sincerely,

[Your Name]