

Notice to Vacate

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice for you to vacate the premises located at [Rental Address] by [Vacate Date]. As per the terms of your lease agreement, this notice is being provided [Number of Days] days in advance.

We ask that you ensure all personal belongings are removed and that the property is returned in good condition. Please let us know if you require any assistance during your move or have any questions regarding the vacate process.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]