

Lease Termination Notice

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice of lease termination for the property located at [Property Address]. In accordance with the lease agreement, this notice is provided [Number of Days] days prior to the termination date.

The final date of your tenancy will be [End Date]. Please ensure that you vacate the premises by this date, and return all keys and any other property belonging to the landlord.

Should you have any questions or require further assistance regarding your move-out process, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]