

Rental Terms Explanation

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

I hope this message finds you well. This letter serves to clarify the rental terms associated with your lease at [Property Address]. Below are the key points regarding the rental agreement:

1. Rent Amount

The monthly rent is [Rent Amount], due on the first of each month.

2. Security Deposit

A security deposit of [Deposit Amount] is required and will be returned upon the termination of your lease, subject to any deductions for repairs beyond normal wear and tear.

3. Lease Duration

The lease is for a period of [Lease Duration], starting from [Start Date] to [End Date].

4. Maintenance Responsibilities

You are responsible for keeping the property in good condition and reporting any maintenance issues promptly.

5. Termination Notice

Either party must provide [Notice Period] notice before terminating the lease.

If you have any questions or need further clarification on any of these terms, please feel free to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]