

Letter of Clarification on Landscaping Duties

Date: [Insert Date]

To: [Insert Recipient's Name]

Address: [Insert Recipient's Address]

Dear [Recipient's Name],

We hope this letter finds you well. This correspondence serves to clarify the existing rules regarding landscaping duties as specified in our property guidelines.

Landscaping Duties Overview

As outlined in Section [Insert Section Number] of our property rules, all residents are responsible for maintaining the landscaping in their designated areas. This includes:

- Regular mowing of lawns
- Trimming of hedges and shrubs
- Weeding of flower beds
- Removal of debris and litter

Schedule

Landscaping duties should be performed on a weekly basis, with specific attention given to maintaining the appearance and health of the flora.

Consequences of Non-Compliance

Please be reminded that failure to adhere to these guidelines may result in [insert consequences].

We appreciate your cooperation in helping to maintain the beauty and standards of our community. Should you have any questions, feel free to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Property Management Company/Association Name]