

Request for Property Damage Appraisal

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an appraisal of property damage that occurred at my property located at [Property Address] on [Date of Incident]. The damage was caused by [briefly describe the event, e.g., a storm, fire, etc.].

As a result of this incident, I believe it is imperative to assess the extent of the damages for proper documentation and insurance claims. I would appreciate it if you could schedule an appointment to evaluate the property at your earliest convenience.

Thank you for your prompt attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss scheduling the appraisal.

Sincerely,

[Your Name]