

# Property Damage Assessment

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Dear [Claims Adjuster Name],

I am writing to formally document the assessment of property damage resulting from [briefly describe the event, e.g., a storm, fire, etc.] that occurred on [date of the incident].

## Property Details:

- Insured Property Address: [Insert Property Address]
- Type of Property: [Residential/Commercial]
- Estimated Damage Amount: [Insert Estimated Amount]

## Description of Damage:

[Provide a detailed description of the damages, including specific areas affected, extent of damage, and any photographs attached.]

## Conclusion:

I respectfully request an evaluation of the damages and subsequent assistance with my claim under policy number [insert policy number]. Please let me know if you require any further information or documentation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]