

# Accommodation Terms and Conditions

Date: [Insert Date]

To: [Guest Name]

Address: [Guest Address]

**Dear [Guest Name],**

We are pleased to confirm your accommodation at [Property Name]. Below are the terms and conditions for your stay:

## 1. Reservation Details

Check-in Date: [Insert Date]

Check-out Date: [Insert Date]

Room Type: [Insert Room Type]

## 2. Payment Policy

A deposit of [Insert Amount] is required to confirm your reservation. The balance is due upon check-in.

## 3. Cancellation Policy

Cancellations made [Insert Number] days prior to check-in will receive a full refund. No refunds will be issued for cancellations made later than this period.

## 4. House Rules

Please respect our property and neighbors. Any disturbances may result in immediate termination of your stay without refund.

## 5. Liability

[Property Name] is not liable for any accidents, injuries, or loss of personal belongings during your stay.

By signing below, you agree to these terms and conditions.

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[Guest Signature] Date: \_\_\_\_\_

Thank you for choosing [Property Name]. We look forward to welcoming you!

**Sincerely,**

[Your Name]

[Your Position]

[Property Name]

[Contact Information]