

# Dear [Partner's Name],

We are pleased to inform you that our annual report for the year [Year] will be published on [Publication Date]. This report will provide a comprehensive overview of our achievements, financial performance, and strategic goals.

As a valued partner, your insights and feedback are crucial to our continued success. We encourage you to review the report and share your thoughts with us.

The report will be available on our website at [Website URL]. We will also send you a direct link to the report once it is published.

Thank you for your continued partnership and support.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]