

Partial Rent Payment Arrangement Request

Date: [Insert Date]

Landlord's Name: [Insert Landlord's Name]

Landlord's Address: [Insert Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss my current financial situation and to request a temporary arrangement regarding my rent payment for the property located at [Insert Property Address].

Due to [briefly explain reason, e.g., unexpected medical bills, job loss], I am unable to pay the full rent amount of [Insert Rent Amount] for the month of [Insert Month]. However, I am able to pay a partial amount of [Insert Partial Amount] by [Insert Payment Date].

I kindly request your understanding and support as I navigate this challenging time. I propose that I pay the remaining balance of [Insert Remaining Amount] on or before [Insert Date]. I assure you that this is a temporary situation, and I am committed to fulfilling my rental obligations moving forward.

Thank you for considering my request. I look forward to your understanding response.

Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]